

QUAID-I-AZAM UNIVERSITY
OFFICE OF THE STUDENTS' FINANCIAL ASISTANCE

APPLICATION FORM FOR FINANCIAL ASSISTANCE/SCHOLARSHIPS

Students admitted on self finance basis are not eligible for any type of scholarship/financial assistance

1. Personal Information of Applicant

- Name of Applicant: Mr. /Ms. _____
- Department: _____ M.Sc./M.Phil/BS/D.Pharmacy _____ Semester _____

• CNIC / B Form No	Date of Birth																																						
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- Present address _____
- Permanent address _____
- Telephone #: (Res.) _____ (Cell #) _____
- E-mail address _____

2. Family Information

- Father's name _____
 Alive Deceased In case deceased, name of guardian _____
- Employment Status of father/guardian:
 Employed Retired Unemployed Self employed
- If employed
Designation _____ Organization _____
Office address: _____
Telephone #(Parents/Guardian): _____ E-mail _____
- Total monthly gross income of father/guardian _____ (attach copy of salary slip)
- Number of persons in the family _____

2.1 Details of siblings (brothers/sisters) attending any educational institution (school, college or university)

Sr.#	Name of siblings	Educational institution where enrolled	Monthly fee

2.2 Other source Family Income (in rupees)

Income source	Father/Guardian	Mother	Brother(s)	Sister(s)	Total
Salary					
Business income					
Rental income					
Other (Land etc)					
Total					

2.3 Family Expenditure (in rupees)

Education	Accommodation	Utilities Please Attach Utility Bills for last 1-month	Food	Medical	Misc.	Total	Annual

3. Educational Information:

3.1 Academic Record

Sr. #	Name of Examination	Board/university	Marks obtained	Total marks	Percentage
1	SSC/O-Level				
2	HSSC/A-Level				
3	BA/B.Sc.				
4	M..Sc.				

4. Financial Support /Scholarship

Did you receive any scholarship/Financial Support at graduate/undergraduate level.

Funding Source/Name of Scholarship	Study Programme	Scholarship/FA (Full or Partial)

Have you ever received/are receiving any scholarship from any source?

[] Yes [] No If you answered 'yes,' to the above question, please provides the following details:

Sr. #	Funding source/Name of Scholarship	Amount	Receiving since (specify dates)

5. Any Achievement / Recognition/ Award (Attach certificates)

Sr. #	Name of Activity	Type	Duration
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(Attach an additional sheet, if needed)

6. References (Please provide names of two persons you know well)

Reference 1		Reference 2	
Name	_____	Name	_____
Address	_____ _____	Address	_____ _____
Telephone/cell	_____	Telephone/cell#	_____
E-mail	_____	E-mail	_____

Undertaking by Applicant

1. The information given in this application is true to the best of my knowledge and I understand that any incorrect information will result in cancellation of this application. If any information given in this application is found to be incorrect or false after grant of the Scholarship, the QAU will have the right to stop further support and I shall refund all payments received and/ or penalty equal to total scholarship amount, as decided by the University.
2. It is further declared that I will not hide if I receive any scholarship/financial support during my studies in QAU and if at any stage.
3. QAU reserves the right to use information given in this form for verification and other purposes.

Father's/Guardian's signature: _____

Applicant's signature: _____

Name: _____

Name: _____

Date: _____

Date: _____

IMPORTANT

Checklist of documents to be enclosed with application (*Attested Copies*)

1. Copy of CNIC /B Form of applicant.
2. Copy of CNIC of father/guardian.
3. Income certificates of earning members of family (pay slip, certificate)
4. Copies of Matric and Intermediate result cards.
5. Copy of Electricity bill.
6. Copy of Gas bill.
7. Copy of Telephone bill.
8. Copy of rent agreement (if applicable).
9. Copies of medical bills/ expenditure related documents (if applicable).
10. Certificates to substantiate the claim of achievement/ recognition/award.

QAU may request additional information, or conduct a physical audit, in order to properly evaluate the genuineness of your financial need. Please respond promptly to avoid processing delays. All data and documents submitted with the application form will be treated in strict confidence.

Caution: Please note that incomplete applications or those with **missing documents will not be processed**. Documents at Sr. No.1 to 7 are mandatory. If these documents are not available with you please specify the reasons.

Note: Please read the instructions given below carefully before filling out this form.

QAU is committed to ensuring that no one is denied the opportunity to pursue higher education due to his/her inability to pay. With this purpose in mind, QAU launched its scholarship program (QAUEF) from its Endowment Fund. The program seeks to identify the most deserving students who have achieved academic distinction yet lack the financial resources to pursue higher education. As the amount available for this purpose is very limited, it becomes absolutely necessary to ensure that each scholarship recipient is selected on the basis of a very stringent screening process that also gives donors the satisfaction that their contribution is well spent.

Instructions for Applicants

1. Read the application form carefully before filling it and attach additional sheets of paper, if required, for necessary information.
2. Fill in the form in **BLACK** or **BLUE** ink.
3. Write in **CAPITAL LETTERS**.
4. Furnish factual, comprehensive and authentic information in the application form.
5. Answer all questions. Those not applicable should be marked "NA".
6. Submit duly completed form to:
 1. Department concerned
 2. Office of the Students' Financial Assistance Room No.17 Admin Block.Phone: 051-90644091-90644030
Email: zulfiqar@qau.edu.pk
7. Providing false information may jeopardize your admission at QAU, recovery of payments received, penalty, disqualification for award of any future financial support or loan, rustication from the QUAID-I-AZAM UNIVERSITY and initiation of criminal proceedings.
8. The applicants must attach all documents, as per checklist, with the application form.

STUDENT SCHOLARSHIPS/FINANCIAL ASSISTANCE

The QUAID-I-AZAM UNIVERSITY (QAU) takes special care of its deprived students and not only gives them eminent education but also keeps a bird's eye on their financial concerns and plays vital role to resolve them so that the students may not face any obstacle in the way of education. QAU is committed to support the "poor" students to pursue their academic excellence. There are so many students who cannot afford the QAU fee because of their poor financial background. It has been therefore, decided that Financial Assistance should be provided to students, who demonstrate their weak financial position, on need basis. The magnitude of the Financial Assistance, in terms of amount, may be decided (by the Financial Support Programs Committee) considering the need of the applicant. It is expected of the students who are awarded QAU financial support that they would show Good academic performance, are regular in classes and demonstrate good personal behavior.